

Burrillville Sewer Commission
Regular Meeting of 01/21/2014
Board Room of the BWWTF

Members Present: Don C. Wolfe – Chairman
William Peterson – Commission Member
Richard Nolan – Commission Member

Member(s) Absent: William Andrews

Also Present: Walter J. Kane – Attorney for the Commission
James J. Geremia – Engineer for the Commission
John Martin III – Superintendent
Tom Valarose – Russell Resources
Peg Franklin – Office Manager
Stacey Richard – Financial Aide

Mr. Wolfe opened the meeting at 9:02 A.M.

Agenda Item – The question of accepting the minutes of the Regular Meeting of December 10, 2013 and the question of dispensing with the reading of said minutes.

Voted – Mr. Peterson made a motion to accept the minutes of the Regular Meeting of December 10, 2013 and to dispense with the reading of said minutes. The motion was seconded by Mr. Nolan. All in favor, so voted.

Public Comment: None

Correspondence:

Letter, dated December 19, 2013, from Angelo S. Liberti, PE of DEM regarding BSC request for extension to deadline – Facilities Plan

Voted – Mr. Peterson made a motion to receive and file. The motion was seconded by Mr. Nolan. All in favor, so voted.

Letter, dated December 23, 2013, from Richard St. Pierre, Daniele Inc., regarding question on grease traps for construction project – Mr. Geremia stated that he informed Mr. St. Pierre that his engineer must submit these changes for review.

Voted – Mr. Peterson made a motion to approve the changes subject to Mr. Geremia's review of the submittal. The motion was seconded by Mr. Nolan. All in favor, so voted.

Letter from Synagro regarding Waste Treatment Contract between Synagro Northeast, LC and the Burrillville Sewer Commission

Voted – Mr. Peterson made a motion accept the letter at the cost set for. The motion was seconded by Mr. Nolan. All in favor, so voted.

Attorney's Report: Mr. Kane reported that he had met with Mr. Geremia and Mr. Martin to go over changes to the Facilities plan during the past two week and there are some minor issues that he has to go over during the Engineer's report.

Voted – Mr. Peterson made a motion to accept the Attorney's report. The motion was seconded by Mr. Nolan. All in favor, so voted.

Superintendent's Report:

Mr. Martin presented the Superintendent's report for the month of December, 2013

SUPERINTENDENTS REPORT

Month of December2013

1. OPERATIONS:

A.	<u>Influent to Treatment Facility :</u>	M.G.	Date Occurred
	Average daily flow	0.7175	N/A
	Maximum daily flow	0.7950	24-DEC
	Minimum daily flow	0.6740	05-DEC
B.	<u>Biochemical Oxygen Demand :</u>	Percent removal	Average Concentration
	E.P.A./ D.E.M. requirement	> 85.0%	< 30.0 mg/l
	Facility achieved	97.6%	6.5
C.	<u>Total Suspended Solids :</u>		
	E.P.A./ D.E.M. requirement	> 85.0%	< 30.0 mg/l
	Facility achieved	98.7%	4.7
D.	<u>Total Phosphorus :</u>		
	E.P.A./ D.E.M. requirement	N/A	< 1.00 mg/l
	Facility achieved	91.2%	0.62
E.	<u>Total Ammonia :</u>		
	E.P.A./ D.E.M. requirement	N/A	< 31.5 mg/l
	Facility achieved	94.6%	2.0
F.	<u>Disposed Sludge :</u>		
	Dry Tons disposed of	30.63	
	Number of loads removed	25	
	Average dry tons/load	1.23	

2. COLLECTION SYSTEM OPERATIONS:

There were two call-in during the month. One at the Eagle Peak and one at Mapleville MHP. All alarms were reset and station returned to normal operation.

Voted – Mr. Peterson made a motion to accept the Superintendent's report. The motion was seconded by Mr. Nolan. All in favor, so voted.

Sewer Use/Sewer Assessment Write-Offs – Mr. Peterson made a motion to approve the write off in the amount of \$603.10. The motion was seconded by Mr. Nolan. All in favor, so voted.

Mrs. Franklin stated that the auditors had contacted her to see if the Commission would like them to present an exit audit at the next Commission meeting. Mr. Wolfe stated that he would like to see the summary report from the auditors and then make a decision.

Engineer's Report:

Status report on the Facility plan and discussions on the capital improvements as recommended in the facility plan

Mr. Geremia stated that he had met with Mr. Martin and Mr. Kane to go over the facility plan. Mr. Geremia stated that he had forwarded the revisions to the Commission. There was much discussion on this matter. Mr. Peterson asked Mr. Martin to prepare a list of items for the next meeting that can be paid for out of the monies that has already been put aside. Mr. Geremia stated that he will make all the changes to the facility plan as discussed and have it ready for the Commission to vote on at their next meeting. Mr. Wolfe also asked that an item be placed on the February agenda to approve a process for the phosphorous and copper removal.

Voted – Mr. Peterson made a motion to accept the Engineer's report. The motion was seconded by Mr. Nolan. All in favor, so voted.

Being no further business to come before the Commission, Mr. Peterson made a motion to adjourn. The motion was seconded by Mr. Nolan. All in favor, so voted.

Respectfully Submitted,

Stacey Richard
Financial Aide